

OCHIN, Inc. dba Oregon Health Network

4/29/2013

Comments on HCF Forms: WC Docket No. 02-60

FORM 460

General Questions:

1. Is the form fillable online
2. Does the Consortium complete one Form 460 for each site? For example, if there are 100 sites, do we submit 100 Forms? If yes, does USAC have a system to assist Consortiums process these forms more efficiently?
3. Once we complete Form 460 for each new HCP, will the Consortium information populate to the other forms: 461,462?

Block 2: Physical Location

- Line 6: Is an FCC RN required if a Consortium is submitting form 460 for multiple sites?
- Line 11: what is a Geo Location?

Block 3: Consortium Information

- Line 19: What is the FCC RN for a Consortium? Do we have this #?
- Line 20: *"Does the Consortium have a written agreement allocation legal and financial responsibility"*: I don't know how to answer this item.

Block 6: Additional Information

"The information requested in this block is required for all individual applicants, HCP site...."

- Does the Consortium need to complete this section? If not, a simple note next to the Block title stating "for individual applicants only" would be helpful.

Block 7: Certifications and Signatures

- Line 59: Is this an electronic signature?

FORM 461

Service Request Form

General Questions:

1. How long does it take to receive confirmation of eligibility for the HCP sites for which support is sought? How will USAC notify the Consortium, and in what format? Will this include the applicants HCP #?

Block 1: General Information

- Line 1: How is the "Funding Year" going to identify if the support is for 1 or a multi-year funding request?

Block 3: Consortium Request for Services

- Line 14: Participating Entities, HCP #: can the HCP # auto populate to this section for applicants found eligible from form 460? If yes, can an applicant be removed if they do not wish to move forward with the request for services?
- Line 15: "Applicant has not and will not prepare an RFP" What does this mean?
- Line 15b & C: "*Expected dates of service & Expected bid evaluation period*". It's unclear on the form if the Consortium needs to answer either one of these fields. Are both of these sections left blank if an RFP is submitted?
- Line 18: If this information is provided in the RFP, why submit it again?
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Block 5: Bid Evaluation:

- Unclear why we need to list the criteria, when this information is required to be included in the RFP document?

Block 7: Certifications

- Line 31: Signature – can this be an electronic signature?
- Lines 33-38: Contact information would be the same as in Form 460, can we auto populate these fields?

FORM 462

Funding Request Form

General observation:

- **It's unclear from the instructions how multiple entities will be entered into one Form 462. Does each field have entries for multiple entities? Or, is one 462 form processed for each site? Please explain.**
- **The examples provided in item 6: Financial Information is VERY helpful. More examples within each instructional section would be greatly appreciated.**

Block 1: General Information

- Line 1: How is the "Funding Year" going to be identified if the support is for 1 or a multi-year funding request?
- Line 2: "Note" is confusing. Can you provide an example in the instructions?

Block 2: Competitive Bidding Information

- Line 5: do I "select" the Form 461 from a drop down menu?
- Line 6: ACSD – What field in form 461 is this date populated from? Doesn't the applicant have to submit a signed contract with form 462? How long does it take for the ACSD to be reached? An example would help to understand this section.
- Line 8: Can you provide an example.

Block 5: Single Eligible Expense...: Can you add "NA" for Consortium application

Block 6: Multiple Eligible Expenses and Consortium....

- NCW:
 - Items M-O: If the bandwidth is symmetrical, do we enter items N&O?

FORM 463

Invoice and Request for Disbursement Form

Need to understand the responsibilities of the Consortium.

- Who is the Applicant? Is this the HCP and/or the Consortium?
- Does payment from the Site need to be verified by the Consortium prior to submitting Form 463?
- How will multiple entries (Ex: 50 HCP's) be submitted to one vendor?